

# ANNUAL EXHIBITION 2018 – BRIDPORT ARTS CENTRE

Open 10am to 4pm, **Wednesday 25 July – Saturday 4 August 2018**  
(Not open Sundays and Mondays)



## EXHIBITION RULES

Please read carefully, particularly those relating to the hanging and labelling of your works. There will be a £2 fee for any work needing to be altered with assistance in order to be accepted.

- **Send in form by:** Friday 29 June (see below)
- **Handing-in:** Sunday 22 July **10.30 - 12.00**
- **Members' Preview:** Tuesday 24 July 7 – 9 pm
- **Collection:** Sunday 5 August 12.30 – 1.30 pm
- **Charges:** £2.50 for hung works, £1.00 for each folio and print, and for up to 20 cards.
- **Commission:** 10% of hung works under £300; 15% for works of £300 and over  
Note: there will be no commission on folios, cards and prints.
- **Commission to Allsop Gallery:** 15% of sales over £200  
25% of sales over £500
- Up to **4 Hung and/or Craft** (i.e. a total of four entries which can be any mix of hung or craft work) and **4 Folio** works may be entered
- The **Craft** section includes textiles and embroidery, sculpture, ceramics and 3D works in any medium. Craft exhibits should be entered in the Framed/Hung section on the entry form and designated '**Other Media**'.
- Up to **5 Prints** and **20 Cards** of the artist's original artwork are allowed.
- **One** item may be declared '**Not for Sale**' at an **extra** charge of £1.
- Pure photography is not permitted
- **All works must be original:** no copies of any other works are permitted.
- **Works must NOT have been shown at previous ANNUAL exhibitions.**
- **Professional artists** should **declare on the entry form** whether this applies to them. A professional artist is defined as someone who relies upon the sale of their work as their main source of income.
- Bridport Art Society accepts no responsibility for loss or damage to works submitted, but will take all reasonable care to protect them. It is advisable for artists to arrange their own insurance for the duration of the exhibition
- Please collect your unsold works on **Sunday 5 August between 12.30 and 1.30pm**. Please do not arrive early and be aware that the busiest time tends to be at the beginning of the collection period.
- **If you cannot collect** at the given time, you **MUST** arrange for someone to collect on your behalf. The Committee cannot be held responsible for works that have not been collected.

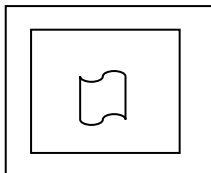
## **Entry Form:**

- Send the **LEFT HAND SIDE to Elaine Butcher**, 34 West Walk, West Bay, Bridport, DT6 4HT, by **Friday 29 June 2018** with A CHEQUE FOR YOUR FEES (payable to Bridport Art Society).
- Bring the **RIGHT HAND SIDE** with your works when you hand in on **Sunday 22 July**. As well as hung works and folios, please also enter details of prints. This side will be retained by the exhibition organisers and details of the location of the work and any items sold recorded on it. It will then be handed back to you when you come to collect your unsold work. This should enable the people helping at collection to be quicker at finding and returning your items to you.
- Please indicate size if over 30" in either dimension, as some pictures are too big to hang on the screens and wall space is limited.
- All artists' attention is drawn to the **indemnity clause**; this does not need to be signed.

- **Please indicate when you can steward – this is essential** in order to run the exhibition. There are two sessions each day: 10.00am to 1.15 pm or 12.45 – 4.00 pm, allowing an overlap for latecomers. **If possible, please give a choice of dates.** You will be contacted if you are needed for a session.
- Please only bring the items that are listed on your entry form to hand-in: substitute works will not be accepted. And please ensure your paintings are dry – we won't take wet ones!
- No entries will be accepted after Handing-in.

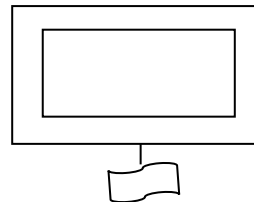
### Hung Works:

- Hung work must be safe, secure and taut; clip frames are NOT acceptable. Exhibitors should use D-rings and proper hanging cord (not wire); the backs should be properly taped and fittings on photo frames removed. (**NB** Please do not place D-rings too close to the top of the frame – they should be about one third of the way down in order to prevent the hook showing when the painting is hung.) A photograph showing how paintings should be framed is on the website. The Society reserves the right to reject unsuitably framed pictures.
- Hung work must be clearly labelled on the back with artist's name, title, medium and price. The **minimum price** for hung work is £40.
- In addition, all hung works must have a tie-on label so it can be read when the picture is hung. It must show title, artist's name, medium and price;** professional artists' work should also be identified by **"PRO"** on the exhibit label.



Label hanging over front

OR



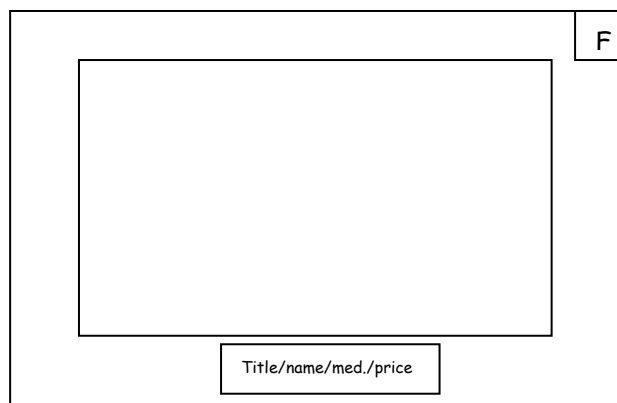
Label hanging below

### Craft work:

- Please indicate what type of work this may be, for example: if it is a hanging textile or a 3D standing piece, which may need a plinth, electrical socket etc. If there is not enough room on the entry, please give a rough description on a separate piece of paper and send this in with the entry form.

### Folio/Print Works:

- Folio and prints of your original artwork must be mounted, covered in transparent film (NOT cling film) and labelled on the front with title, artist's name, medium and price.
- In addition, folios should be labelled in the top right-hand corner with an "F" and prints with a "P":



- Please note that there is now **a size limit of 24"** in either dimension for all folios and prints.

**Cards:** must be wrapped and clearly labelled with artist's name and price.